



## Immediate Opening for Regulatory Associate

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Quality & Compliance Services Inc. (Q&C®) is based in Mississauga (Toronto), Ontario, Canada. Since 1994, Q&C has assisted clients with: Large Compliance Project Consulting, Audits, Validation, Quality Control Officer (QCO), Technical Writing, GMP Training, Regulatory, GMP Booklets, and Lab services.

Q&C® hires people committed to quality and encourages them to increase their capabilities through continuous technical and professional development.

### Responsibilities

As a Q&C® Regulatory Associate, you will develop regulatory strategies for assigned projects/products; prepare and coordinate submission of license applications to regulatory authorities or third parties; deliver or support the delivery of local or global projects from product development through to approval; provide regular reports on progress and specific issues. Activities include organization and review of documents for submission, preparation of documents and summaries as required, and editorial review of all components for regulatory applications and submissions. Additional activities include license maintenance activities and responding to Regulatory authority requests for information.

### Qualifications

- Minimum University degree, B. Sc. in a specific scientific field (Chemistry or Microbiology)
- Minimum three (3) years previous experience with Canadian regulatory affairs, including DIN submissions, drug establishment licensing, natural health product site licensing, narcotic and controlled substance regulations, natural health product licensing, medical device establishment licensing and product licensing, and cosmetic regulations
- In-depth knowledge of North American and International regulations and guidelines including GMP/GLP
- Ability to negotiate priorities and licensing strategies
- Excellent project management and computer skills

### Apply one of the following ways

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We thank you for your interest. Only candidates considered for an interview will be contacted.